



## MASMICRO Final Meeting

**Venue:** Business Center - Room Concilium  
Radisson SAS Hotel, Messe Kreisel 3, D-50679 Köln, Germany

**Time:** 29<sup>th</sup>-30<sup>th</sup> Sept. 2008



<b>29<sup>h</sup> Sept. 2008</b>	<b>Agenda Item</b>	<b>Remark</b>	<b>Time duration</b>
9:00 - 10:40am	<b>Poster Session</b>	Project result poster session in the Business Center's Forum; Open to public.	
10:40–11:00am	Break	Tea/Coffee	20 mins
11:00-11:10am	<b>Welcome</b>	Welcome by the host and the Chair; Short introduction of the participants; Presentation of the meeting's agenda.	10 mins
11:10-11:40am	<b>Project overview</b>	Project overall objective and period objectives; Management approach; Partner roles and interactions; Project and result integration; Addressing the issues raised during the last review; Technical targets, major achievements and milestones; Project progress status; Delays and deviations.	30 mins, Project Co-ordinator
11:40 am – 19:00 pm	<b>Detailed review of each workpackage</b>	Presentation of work to date on workpackage by workpackage by the Subproject Co-ordinator and the main partners involved. <u>The contents should include:</u> (1) <b>Workpackage Overview</b> (Objectives and tasks for the period and overall; Partners involved and tasks performed by each partner) (2) Contributions to the integrated manufacturing facility of the project; Input from /Output to other RTD groups, etc.) (3) <b>Technical progress during last period</b> (presentation of major tasks by main partners; starting point, achievements, problems, results, etc.). (4) <b>Deliverables and milestones for the last period</b> , referring to the planned targets listed in the DoW. (5) <b>Summary</b> of the achievement against the overall objectives of the project during the whole period and any deviations.	
11:40am-12:10pm	<b>RTD9/RTD8 for integration</b>	<b>Project integration strategy and progress overview</b> (IPA as the integration co-ordinator)  Overview of RT9 and RTD8 (2 mins.) (IPA) Detailed presentation on integration strategy, implementation and the results, including MES and the common demonstrator (IPA).	30 mins *)
12:10-13:00pm	<b>RTD4 &amp; 3</b>	Machines and Tools (micro-bulk-forming and micro-sheet-forming)  Overview on RTD4/RTD3 (2 mins.) (IPU) Micro-bulk-forming, prototype machine, industrial machine and tools (20 mins.) (IPU) Micro-sheet-forming, prototype machine, industrial machine and tools (28 mins.) (STR and TEK each 14 mins).	50 mins *)
13:00-14:00pm	Break	Lunch at the Business Center's Forum / Poster Session	60 mins
14:00-14:50pm	<b>RTD4&amp;RTD5</b>	Machines and Tools (micro-tube-forming and micro/nano-machining)  Micro-tube-forming industrial machine and tools (15 mins.) (ASC) Overview on RTD5 (2 mins.) (BRU)	50 mins *)

		Detailed presentation of RTD5 – industrial machine and tools (33 mins.) (BRU and RTD5 partners)	
14:50-15:40pm	<b>RTD6</b>	Non-traditional manufacturing techniques and tools (laser-assisted micro-stamping, hot-embossing, micro-EDM and photo-chemical etching and forming, etc.)  Overview on RTD6 (2 mins.) (ILT) Laser-stamping and applications (ILT) (18 mins.) Micro-EDM (IPK) (10 mins.) Hot-embossing (LEI) (10 mins.) Photo-chemical etching and forming (5 mins.) Laser system (LAT) (5 mins.)	50 mins *)
15:40-16:30pm	<b>RTD7/RTD8</b>	MASMICRO handling, inspection, testing & transport facilities  Overview on RTD7 (2 mins.) (MAS) The testing system (MAS) (10 mins.) Handling system (UPV) (10 mins.) Inspection system (I) (CTR) (10 mins.) Inspection system (II) (UAR) (8 mins.) The robot system (ROB) (10 mins.)	50 mins *)
16:30-16:50pm	Break	Tea/Coffee	20 mins
16:50-17:40pm	<b>RTD1&amp; 8</b>	MASMICRO software (Design, Analysis, KBDS) (MES is to be presented in the 1 <sup>st</sup> session, concerning the integration).  Overview on RTD1 (2 mins.) (BIM) Analysis system (BIM) (20 mins.) KBDS, Design Advisory System (DAS) and Integration (ANT & STR) (28 mins.)	50 mins *)
17:40-18:30pm	<b>RTD2/RTD3</b>	Micro/Nano-materials; Tool-surface coating; Material/interface testing and property characterisations.  Overview on RTD2 (2 mins.) (IFP) Micro/nano-materials (12 mins.) (IFP) Tool-surface coating (12 mins.) (AIN) Material testing (12 mins.) (EMP) Material interface characterisation (12 mins.) (NMR)	50 mins *)
18:30-19:00pm		<b>Questions and discussion on technical issues</b>	30 mins

\*) including time for questions/answers, following each presentation.

### **Dinner:**

Radisson SAS Hotel (the room to be confirmed at the morning's meeting)

Date: 29th September 2008

**Dinner Start Time: 19:30pm.**

<b>30<sup>th</sup> Sept. 2008</b>	<b>Agenda Item</b>	<b>Remark</b>	<b>Time duration</b>
9:00-9:20am	<b>Training/Gender Issues</b>	Review of training programmes and activities related to GAP.	20 mins NMT
9:20-10:20am	<b>Exploitation/Dissemination and “Plan for using and disseminating knowledge”</b>	Issues raised during last review and the ESS; Industrial applications – per partner and market segment; Market analysis; Project exploitation and marketing plan; Intellectual property rights; Other follow-ups of the project.	60 mins Exploitation Manager and partners
10:20-10:50am	<b>Project periodic and overall achievements</b>	Summary of main achievements of the last period; Conformity with deliverable and milestone schedule (updated from the day one’s meeting); Summary of the overall achievements of the project during the whole period of the project.	30 mins Project Coord.
10:50-11:10am	<b>Project Advisors’ Report</b>	Project advisors’ comments and the report.	20 mins Advisor
11:10-11:30am	Break	Tea/Coffee	20 mins
11:30-11:40am	<b>Project Periodic Reports and Project Final Reports</b>	Issues related to the preparation of the final reports: <i>Publishable final activity report;</i> <i>Final plan for using and disseminating the knowledge;</i> <i>Final management report;</i> <i>Final report on the distribution of the Community’s contribution;</i> <i>Final science and society reporting questionnaire;</i> <i>Final reporting on the implementation of the gender action plan;</i> <i>Final socio-economic reporting questionnaire.</i>	10 minutes Project Coord.
11:40am-12:40pm	<b>Question and Discussion</b>	Take the form of a question and answer session, involving the Project Officer, Project Viewers and Project Advisors, and all partners, referring to the Review reporting template.  Exchange the experience gained from the project and make suggestions for future exploitation and collaboration.	60 mins all partners
12:40-12:50pm	<b>EU FP7 NMP programmes and future calls</b>	Call plan and contents; Special requirements on the project and the expected impact; Experience gained from the last two calls, etc.	10 mins Project Officer
12:50-13:00pm	<b>Conclusions</b>	Conclusions, any other issues raised, etc.	10 mins
13:00-14:00pm	Break	Lunch at the Business Center’s Forum / Poster Session	60 mins.
14:00-16:00pm	Visit the ASC and the laboratory	View the micro-hydro-forming-machine and other facilities.	60 mins
<b>16:00pm</b>	Close the meeting		